

MINUTES OF THE MEETING

HUBS OF LEARNING, GURUGRAM (HA2923)

A Hub of Learning Meeting was held on 26th September 2019 at DAV Public School, Sector-49, Gurugram

The following members attended the meeting:

1. Ms. Abha Raghav - HUB Member, Sharda International School, Gurugram
2. Dr. Neelima Prakash - HUB Member, Lions Public School, Gurugram
3. Ms. Charu Maini - Lead Collaborator, DAV Public School, Sector-49, Gurugram

Proceedings:

The meeting commenced at 2:30 pm on Thursday, 26th September 2019 and was convened by Ms. Charu Maini, the Lead Collaborator of HUB- **HA2923**. She extended warm welcome to the members. The meeting started with the introduction and icebreaking session of all the HoL members giving introduction once again about the HUB which has following members:

1. Sharda International School, Shiv Nagar, Gurugram
2. Lions Public School, Sector-10A, Gurugram
3. Ajanta Public School, Sector-31, Gurugram
4. Vivekanand Global School, Sector-7 Extn, Gurugram
5. RRJS DAV Public School, Haily Mandi, Gurugram
6. DAV Public School, Sector-49, Gurugram (Lead Collaborator)

Ratification of the previous activities carried out as a Lead Collaborator School:

1. Creation of Whats App Group on 31st May, 2019
 - Sharing of CBSE Circulars
 - Discussion on NEP Document
 - Sharing of Educational Information.

Various events were organised at DAV Public School, Sector-49, Gurugram and the Hub schools were invited according to need and ease. The Hub Schools participated with full zeal and enthusiasm.

2. SMERT (School Medical Emergency Response Team) - The students and teachers from **Sharda International School, Lions Public School and Ajanta Public School** participated in this Inter School Competition on July, 23rd 2019. Basic First Aid training was given to them.
3. Tinker Fest- Inauguration of Atal Tinkering Lab (ATL) followed by Tinker Fest on 2nd and 3rd August, 2019 for invention, creativity and innovation. The students and teachers from **Sharda International School, Lions Public School, Ajanta Public School and RRJS DAV Public School** participated in the fest.
4. E-Colosseum- An IT Raree Show held on August, 09th 2019. The aim of the competition is not only to provide a platform for healthy competition but to sensitize the students on sensitive issues of **E-waste Management and Cyber Safety**. Students from **Lions Public School and Ajanta Public School** participated in this competition.
5. Capacity Building Programme- Capacity Building Programme conducted by DAV Centre for Academic Excellence for the subjects of Maths, Hindi and Sanskrit was held at DAV Public School, Sector-49 on September, 07th 2019 and on 21st September 2019 Teachers from **RRJS DAV Public School** attended the workshop.

6. Physics Workshop- This workshop was held on September, 24th 2019 for Physics PGT's to '**X-plore: Plethora of Innovation**'. The workshop aims to look at small concepts in a big way and let to clarity of concepts illuminate the classroom teaching of physics. The teachers from **Sharda International School, Lions Public School and RRJS DAV Public School** attended this workshop.
7. Mega Career Fair: The Fair was held on September, 28th 2019. The students from Hub schools were called for the same.

The following points were the main agenda of the meeting:

1. Detailed discussion regarding objectives of HoL.
2. Showcasing the Presentation provided by CBSE on HoL to all members of Hub.
3. Discussion regarding sharing and exchanging of resources for a holistic development of not just the school but the HoL as a whole.
4. Sharing and exchanging the academic planners prepared by the schools and finally, framing a planner after embracing the best ideas from all.
5. Preparing activity calendar of the month for HoL.
6. Visiting Atal Tinkering Lab and other labs of the venue school.
7. The members of Hub sat together and put into action the points of the agenda one by one.

Ms. Charu Maini presented and showcased the movie provided by the C.B.S.E. to familiarise all with the objective of HoL. She explained all the main points given in the presentation.

All the members shared their views on the academic planners prepared by their schools and finally all came to a consensus about the format to be uploaded on the CBSE site on 30th September.

It was discussed that the schools would be sharing intellectual, experiential and physical resources. Members agreed to share the question banks prepared by their manpower (teachers) during Term 1 Examination. Also, they decided to exchange the checked answer sheets of Term I exams to evaluate the performance of the teachers in unison with CBSE marking scheme.

It was also decided to share Atal Tinkering Lab of Lead collaborator school by the member schools by sending their teachers and students for activities and workshops.

Lead collaborator school was already taking initiative from the day one, the Hub was formed and Mrs. Charu was sending invitations to the member schools for various activities and workshops conducted in her school during August and September month. All members discussed and evaluated the outcome of these activities with respect to the growth and development of teachers and students.

It was observed that one of the schools didn't get a chance to be selected in Artificial Intelligence workshop for teachers conducted by CBSE.

So, it has been decided that the teachers who have attended workshop would guide the teachers of member school and train them for AI subject.

Further, all agreed to meet at least once a month either physically or virtually for performance appraisal of the Hub and for preparation of the monthly activity calendar of the Hub.